

**BOARD OF TRUSTEES
JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND
MEETING MINUTES – OCTOBER 26, 2017**

Present: J.Moore – M.Campbell – J.Payne – G.Thompson – D.Moore – C.Clark Campbell – R.Harris – M.Mora.
Absent: R.Makinen – A.Kitchen – E.Wesson
Staff: B.Eddy – A.Marshall – T.Cummings – S.Jones - M.Fortin
Guests: List attached

Meeting was called to order by J.Moore at 5:19pm. She noted a quorum was present.

Minutes: G.Thompson/C.Clark Campbell moved for approval of the 9/28/17 minutes as written; motion carried.

Staff Report: B.Eddy briefly outlined the staff projects that are summarized in the written report.

Education & Planning: G.Thompson reported.

Meeting announcements: G.Thompson announced the Education & Planning meeting on 11/3/17 as well as the tour of Niles Home that is scheduled for 11/17/17.

CCAC report: The CCAC has looked again at the Cultural Competency Indicators from two years ago and is updating them and prioritizing tasks going forward; next step is to define “diversity”. Children’s Mercy Hospital has a Spanish bilingual assistant program taught by Jose Torres and the Mental Health Fund Levy has established a scholarship program for providers wishing to complete the training, reimbursing the course fees upon successful completion. This program is intended to certify existing employees at provider agencies. J.Moore asked if there are programs being offered for other languages; R.Harris responded that there currently are for sign language.

Finance & Internal: D.Moore reported.

October 2017 Bills: R.Harris/M.Mora moved to ratify the October 2017 bills as listed; motion carried.

October 2017 Provider Distribution: G.Thompson/C.Clark Campbell moved to ratify the October 2017 provider distribution as listed; motion carried.

September 2017 Financial Statements: D.Moore brought attention to the financial statements that were provided in the Board Packet.

2018 Preliminary Budget: B.Eddy presented the preliminary financial plan. There were no changes from the previous draft that was distributed in September. The financial plan will be voted upon at the November meeting.

2018 Accounting Services: R.Harris/G.Thompson moved to engage Welch & Associates for another year and to authorize B.Eddy and M.Fortin to develop a written agreement; motion carried.

Appropriations: M.Campbell reported.

Review of withheld October distributions: B.Eddy noted withheld distributions listed. J.Moore asked if it was an issue of billing or non-performance and S.Jones responded that it was a matter of billing. M.Campbell added that such agencies may be facing issues that are not-related to the Mental Health Levy but are resulting in underbilling. B.Eddy stated that we permit 60 days to submit quarterly billing. This is understood as a due date when instead it is a deadline. He suggested reconsidering the scheduling and communication around reporting, because the long delay can lead to the Levy making payment to agencies that have not yet expended prior payments. Over time this can complicate accounting for the Levy and creates confusion for providers. G.Thompson briefly described his medical

billing/payment process with insurance companies. Claims from his practice to insurance companies were typically processed within about 14 days.

Meeting announcements: M.Campbell announced the 11/6 Proposals & Projects Review Meeting and the 11/8 Appropriations Committee. There was also a brief discussion regarding the new electronic proposal submission and new questions.

Cornerstones request: S.Jones reported that a request to amend budget from Cornerstones had been received but had been subsequently rescinded; the Board can anticipate another request from them

Accountability & Compliance: R.Harris reported that there were currently no issues of concern.

New Business: M.Fortin reminded the Board that they have added protection for gender identity and sexual orientation status in contracts with providers, however despite current litigation in the state that might help render these clauses enforceable there are currently no statutes at the state level that explicitly provide for this.

Public Comments/Announcements: None.

Adjournment: J.Moore adjourned the meeting at 6:08pm.



Jacquelyn C. Moore, Chairperson

11/10/17

Date Approved:



Secretary or Treasurer



Minutes Prepared By: